



# Fees & Payment Calendar 2016-2017 School Year - Swallow

**Please note: weekly fees are displayed. Billing periods are bi-weekly. Payment is due bi-weekly, five business days before each bi-weekly billing period. See the payment calendar below for exact dates.**

Weekly Enrollment Fees (Billing Periods Are Bi-Weekly)		
Enrolled Week Days	1st Child Fee*	2nd Child Discount Fee
5 Days - AFTER SCHOOL	\$77.50	\$66
4 Days - AFTER SCHOOL	\$65	\$55.25
3 Days - AFTER SCHOOL	\$51	\$43.50
2 Days - AFTER SCHOOL	\$35.50	\$30.25

2016-2017 School Year Payment Calendar			
Bi-Weekly Billing	Payment Due Date	Autopay Payment Date	Schedule Change Requests Due Date***
Sept. 1-9	Aug. 22	Aug. 22	Aug. 17
Sept. 12-23	Sept. 6		Sept. 2
Sept. 26-Oct. 7	Sept. 19	Sept. 19	Sept. 16
Oct. 10-21	Oct. 3		Sept. 30
Oct. 24-Nov. 4	Oct. 17	Oct. 17	Oct. 14
Nov. 7-18	Oct. 31		Oct. 28
Nov. 21-Dec. 2	Nov. 14	Nov. 14	Nov. 11
Dec. 5-16	Nov. 28		Nov. 25
Dec. 19-30**	Dec. 12		Dec. 9
Jan. 2-13	Dec. 26	Dec. 26	Dec. 23
Jan. 16-27	Jan. 9		Jan. 6
Jan. 30-Feb. 10	Jan. 23	Jan. 23	Jan. 20
Feb. 13-24	Feb. 6		Feb. 3
Feb. 27-Mar. 10	Feb. 20	Feb. 20	Feb. 17
Mar. 13-24	Mar. 6		Mar. 3
Mar. 27-Apr. 7	Mar. 20	Mar. 20	Mar. 17
Apr. 10-21**	Apr. 3		Mar. 31
Apr. 24-May 5	Apr. 17	Apr. 17	Apr. 14
May 8-19	May 1		Apr. 28
May 22-June 2	May 15	May 15	May 12
June 5-9	May 30		May 26

**School year processing fee:** required at time of registration  
 \$30 for one child  
 \$50 for two or more children

**Semester Discount (2.5%) Option:**

Prepayment Due Dates

Semester I: Tues., Sept. 6, 2016

Semester II: Tues., Jan. 3, 2017

**Important Information:**

- \*First child is considered the one with the most days.
- There is a two-day enrollment minimum. Priority is given to registrations with three days or more.
- Fees are due in advance, on the Monday prior to the week of each bi-weekly billing period. A \$20 billing fee will be assessed for late payments. Payment reminders will be emailed. Payments are not accepted at program sites.
- Fees will not be pro-rated for missed days, school closings, non-school days or holidays, except for winter and spring break weeks.
- Early release days are included in fees for enrolled days and do not require separate registration.
- All day and break programs offered for additional fees and require separate, advanced registration.
- Fee payment options include monthly auto-pay (using VISA or MasterCard), semester prepayment discount and financial assistance for qualifying families, including Wisconsin Shares.
- Contact the administrative/regional office or see parent handbook for additional information regarding fees and payments, available at [www.wisconsinyouthcompany.org](http://www.wisconsinyouthcompany.org).

First and last billing period pro-rated based on first/last day of program.

Tentative school year calendars are subject to change; billed days will be adjusted accordingly.

\*\*Dec. 23-30 and April 10-17, no fees charged (Fees are pro-rated for billing period if applicable.)

\*\*\*Written request for schedule change/withdrawal must be received by 5 p.m. on this date to take effect this bi-weekly billing period.