



# Fees & Payment Schedule 2018-2019 School Year - Waunakee

**Please note: weekly fees are displayed. Billing periods are bi-weekly. Payment is due bi-weekly, five business days before each bi-weekly billing period. See the payment schedule below for exact dates.**

Weekly Enrollment Fees (Billing Periods Are Bi-Weekly)			
Locations	Enrolled Week Days	1st Child Fee*	2nd Child Discount Fee
<b>Waunakee</b> Arboretum Heritage Prairie	5 Days AFTER SCHOOL	\$93.75	\$80
	4 Days AFTER SCHOOL	\$83	\$71.25
	3 Days AFTER SCHOOL	\$68.25	\$59
	2 Days AFTER SCHOOL	\$49.50	\$43

2018-2019 School Year Payment Schedule			
Bi-Weekly Billing	Payment Due Date	Autopay Payment Date	Schedule Change Requests Due Date***
Sept. 3-14	Aug. 27	Aug. 27	Aug. 17
Sept. 17-28	Sept. 10		Sept. 7
Oct. 1-12	Sept. 24	Sept. 24	Sept. 21
Oct. 15-26	Oct. 8		Oct. 5
Oct. 29-Nov. 9	Oct. 22	Oct. 22	Oct. 19
Nov. 12-23**	Nov. 5		Nov. 2
Nov. 26-Dec. 7	Nov. 19	Nov. 19	Nov. 16
Dec. 10-21	Dec. 3		Nov. 30
Dec. 31-Jan. 11**	Dec. 26	Dec. 26	Dec. 21
Jan. 14-25	Jan. 7		Jan. 4
Jan. 28-Feb. 8	Jan. 21	Jan. 21	Jan. 18
Feb. 11-22	Feb. 4		Feb. 1
Feb. 25-Mar. 8	Feb. 18	Feb. 18	Feb. 15
Mar. 11-22**	Mar. 4		Mar. 1
Mar. 25-Apr. 5	Mar. 18	Mar. 18	Mar. 15
Apr. 8-19	Apr. 1		Mar. 29
Apr. 22-May 3	Apr. 15	Apr. 15	Apr. 12
May 6-17	Apr. 29		Apr. 26
May 20-31	May 13	May 13	May 10
June 3-14	May 27		May 24

**School year processing fee:** required at time of registration  
 \$30 for one child  
 \$50 for two or more children

**Semester Discount (2.5%) Option:**  
 Prepayment Due Dates

Semester I: Tues., Sept. 11, 2018

Semester II: Tues., Jan. 8, 2019

**Important Information:**

- \*First child is considered the one with the most days.
- There is a two-day enrollment minimum. Priority is given to registrations with three days or more.
- Fees are due in advance, on the Monday prior to the week of each bi-weekly billing period. A \$20 billing fee will be assessed for late payments. Payment reminders will be emailed. Payments are not accepted at program sites.
- Fees will not be pro-rated for missed days, school closings, non-school days or holidays, except for winter and spring break weeks.
- Early release days are included in fees for enrolled days and do not require separate registration.
- All day and break programs offered for additional fees and require separate, advanced registration.
- Fee payment options include monthly auto-pay (using VISA or MasterCard), semester prepayment discount and financial assistance for qualifying families, including Wisconsin Shares.
- Contact the administrative/regional office or see parent handbook for additional information regarding fees and payments, available at [www.wisconsinyouthcompany.org](http://www.wisconsinyouthcompany.org).

First and last billing period pro-rated based on first/last day of program.

Tentative school year calendars are subject to change; billed days will be adjusted accordingly.

\*\*Nov. 21, Dec. 24-Jan. 1 and March 18-22, no fees charged (Fees are pro-rated for billing period if applicable.)

\*\*\*Written request for schedule change/withdrawal must be received by 5 p.m. on this date to take effect this bi-weekly billing period.