



**Wisconsin Youth Company
Elver Park Neighborhood Center
Job Announcement**

If you have a passion for families and community, enjoy working with children and cultivating positive childhood experiences, we're looking for you! Elver Park Neighborhood Center (EPNC), operated by Wisconsin Youth Company (WYC), has an opening for a program leader to join its neighborhood center team. Become a part of a valuable team serving children and families by providing a high-quality and safe place for children to play and learn in the Elver Park area.

Position Summary: the primary focus of the Elver Park Neighborhood Center is to serve children and families in the Elver Park area. The program leader is primarily responsible for implementing various explorative learning activities and providing direct supervision to children. In addition, this position includes some administrative tasks such as attendance and record keeping, responding to incoming phone calls and emails which support center operations.

Qualifications:

- High school diploma or GED
- Must be 18 years of age in accordance with Wisconsin state licensing requirement
- Course work in child development, elementary education, physical education or other child-related field preferred
- Ability to cultivate and maintain positive relationships with children, families, school personnel and others
- Excellent verbal and interpersonal communication skills
- Experience with elementary students, DCF state licensing and YoungStar preferred
- Experience with behavior management and conflict resolution with youth
- Direct experience working with diverse populations of school age children from various socioeconomic backgrounds

EPNC Program Leader, K-5 Program: part-time, 25 hours per week, non-exempt, starting wage is \$13 per hour

Monday-Friday 1-6 p.m. Hours will vary on non-school, early release days, as well as evening or weekend events

Reports to EPNC Program Coordinator

How to Apply: email your letter of interest and resume to [hiringcommittee@wisconsinyouthcompany.org](mailto: hiringcommittee@wisconsinyouthcompany.org). We will accept applications until the position has been filled.

Equal Employment Opportunity and Affirmative Action Employer