



**PROGRAM LEADER
ELVER PARK NEIGHBORHOOD CENTER,
K-5 PROGRAM
JOB ANNOUNCEMENT**

If you have a passion for families and community, enjoy working with children and cultivating positive childhood experiences, we're looking for you! **Elver Park Neighborhood Center (EPNC), has an opening for a program leader to join its neighborhood center team.** Become a part of a valuable team serving children and families by providing a high-quality and safe place for children to play and learn in the Elver Park area.

Position Summary: The program leader supervises children in grades K-5 during outdoor, gym, play, snack, free-choice, and engaging explorative learning activities. In addition, this position includes some administrative tasks such as attendance and record keeping. The program leader is part of the neighborhood center team that works closely together to support our families.

Qualifications:

- High school diploma or GED
- Must be 18 years of age in accordance with Wisconsin state licensing requirement
- Able to supervise an active group of children and make decision about their safety
- Ability to cultivate and maintain positive relationships with children, families, school personnel, and others
- Excellent verbal and interpersonal communication skills
- Experience with elementary students
- Experience with behavior management and conflict resolution with youth
- Direct experience working with diverse populations of school age children from various socioeconomic backgrounds

Employment Benefits: We offer a comprehensive benefits package including

- Fitness membership reimbursement
- Paid training and certifications
- Professional development and opportunities for growth
- Merit raises based on performance evaluations
- Paid holidays
- Enrollment in After School programs at a discounted rate, first child is no charge
- Health and dental insurance
- Retirement plan
- Short and long-term disability insurance
- Life insurance

EPNC Program Leader, K-5 Program, starting wage is \$13

Job Status: Part-time, 20-25 hours per week

Work Schedule: Monday 1-6 p.m. and Tuesday- Friday 2-6 p.m. Hours will vary on non-school, early release days, as well as evening or weekend events

How to Apply: Email your cover letter and resume to jwebber@wisconsinyouthcompany.org and hiringcommittee@wisconsinyouthcompany.org. We will accept applications until the position has been filled.

Equal Employment Opportunity and Affirmative Action Employer