



TEEN CENTER SITE SUPERVISOR WISCONSIN YOUTH COMPANY ELVER PARK NEIGHBORHOOD CENTER

Position Summary: The Teen Center Site Supervisor is responsible for the daily operations and overall success of the middle school after school program serving youth in grades 6–8. This leadership role focuses on creating a safe, engaging, and inclusive environment that supports positive youth development and meaningful teen engagement. Responsibilities include planning and coordinating age-appropriate enrichment and leadership activities, supervising and supporting program staff, purchasing supplies, overseeing a monthly budget, and ensuring compliance with program policies. This position assists in neighborhood center events and supports center operations throughout the school year.

Hours & Pay:

This is a school year position with the option to join our summer team

Up to \$23.00 per hour, pay is based on education and experience

Full-time, 35 hours per week, Monday 12 p.m. -7 p.m., Friday 11 a.m.- 6 p.m. with occasional evening and weekend hours.

Employment Benefits Include but are not Limited to:

- Sick/personal leave
- 11 paid holidays each school year and 6 additional paid non-school days
- Health, dental and vision insurance
- Retirement plan with employer contribution
- Madison Metro bus pass
- Student loan paydown and college save up plans
- Fitness membership reimbursement
- Childcare benefit- enrollment in After School programs at a discounted rate, first child is no charge
- Paid training, professional development, and certifications. Opportunities for growth.
- Short- and long-term disability insurance; life insurance
- Mileage stipend

Why work for Wisconsin Youth Company?

- Wisconsin Youth Company values its staff. We provide competitive pay, a variety of benefits, and know the importance of work-life balance.
- We offer a dynamic environment and culture that is safe, friendly, inclusive, and collaborative.
- This full-time, on-site position offers the opportunity to lead a vibrant teen program, build a network, and make a positive impact on the lives of youth and families.

The Ideal Candidate:

- Must be 21 years of age
- Has completed college-level (or equivalent) courses in Education, Recreation or related field.
- Should feel confident managing a large group of middle school youth
- Has experience working in a neighborhood center
- Is organized and has leadership abilities
- Values relationships and has strong written and verbal communication skills

Location:

Elver Park Neighborhood Center is located on Madison's southwest side. The Neighborhood Center serves its surrounding community by providing programs and services that strengthen connections, support families, and foster community engagement. The Teen Center program takes place within the neighborhood center building and is overseen by the Director of Neighborhood Centers.

Apply online today at wisconsinyouthcompany.org/staff/work-with-us/

***Equal Employment Opportunity and Affirmative Action Employer**