



AFTER SCHOOL SITE SUPERVISOR JOB ANNOUNCEMENT WISCONSIN YOUTH COMPANY

Now offering \$750 in sign on bonuses! Are you looking for a meaningful career working with children? Do you enjoy daily variety and working with an energetic and passionate team? **Wisconsin Youth Company has multiple openings for the site supervisor position in our high-quality before and after school programs.** We are looking for responsible individuals who work well with children and their families by providing a welcoming, safe place for children to play and learn during non-school hours.

Position Summary: The site supervisor is responsible for daily operations of their assigned program. Responsibilities include lesson planning for children in grades K-5, managing a staff team, purchasing program materials, managing a monthly budget, and ensuring program quality. The site supervisor is responsible for fostering positive relationships with children, families, staff teams and school personnel.

Qualifications/Skills:

- Must be 21 years of age
- Responsibly and safely manage a large group of children
- Cultivate and maintain positive relationships with children, families, school personnel, and others
- Excellent verbal, written and interpersonal communication skills
- Experience supervising other staff preferred
- Course work in Early Childhood Education I and II or school age equivalent or child development, elementary education, physical education, or other child-related field preferred
- Experience with DCF state licensing and YoungStar preferred

Employment Benefits: We offer competitive wages and a comprehensive benefits package for full-time employees including:

- Sick/personal leave and paid holidays
- Health and dental insurance
- Fitness membership reimbursement
- Paid training and certifications
- Professional development and opportunities for growth
- Merit raises based on performance evaluations
- Retirement plan
- Short- and long-term disability insurance
- Life insurance
- Mileage reimbursement
- Enrollment in After School programs at a discounted rate, first child is no charge

**Complete Benefit Summary available upon request*

Site Supervisor: School year hourly position, starting at \$15 per hour, non-exempt
35-40 hours per week, Monday through Friday
Reports to assigned program manager

How to Apply: Apply online at wisconsinyouthcompany.org/staff/work-with-us/ or send cover letter and resume to hiringcommittee@wisconsinyouthcompany.org. Application deadline is **Monday, August 3, 2020**.

Equal Employment Opportunity and Affirmative Action Employer

Program Locations in Waukesha County: Kettle Moraine School District, Waukesha School District, Merton Community School District

Program Hours:

District	Before School	After School
Kettle Moraine	6:30-8:25 a.m. Monday-Friday	3:35-6 p.m. Monday-Wednesday and Friday 3:05-6 p.m. Thursday
Waukesha	7-8:40 a.m. Monday-Friday	3:40-6 p.m. Monday-Friday
Merton	6:30-8:50 a.m. Monday-Friday	3:50-6 p.m. Monday-Friday