



JOB ANNOUNCEMENT WISCONSIN YOUTH COMPANY SUMMER PROGRAM COORDINATOR

Currently offering a \$750 sign on bonus! Do you enjoy working with youth? Are you a detail-oriented individual that enjoys program planning? If so, Wisconsin Youth Company has an opening for a summer program coordinator. We are looking for an organized individual who is a team player and loves to count down the days until summer! This is a year-round position that supports both summer and school year programs.

Position Summary: The summer program coordinator is responsible for the program development and oversight of the Wander Wisconsin summer and school year programs, as well as Middle School U adventure programming. This includes training adventure trip leader staff, personnel management, and fostering positive relationships with participants and families. The summer program coordinator also supports the overall planning of Wisconsin Youth Company summer programs. This position collaborates with multiple staff across the organization as well as many community partners. This position provides support to Wisconsin Youth Company after school programs as a daily substitute during the school year.

Qualifications/Skills:

- Must be 21 years of age
- Experience working with elementary and middle school students, preferably in an adventure-based setting (kayaking, hiking, ropes course, etc)
- Experience managing a staff team
- Excellent verbal, written, and interpersonal communication skills
- Excellent decision-making and problem-solving skills
- High school diploma required; BA degree preferred
- Lifeguard certification required. Wisconsin Youth Company will provide certification
- Experience driving a 15-passenger van preferred
- Coursework in child development, education, recreation, physical education or other child-related field preferred

Employment Benefits: We offer competitive wages and a comprehensive benefits package for full-time employees including:

- Sick/personal leave, vacation, and holiday pay
- Group health and dental insurance
- Fitness center reimbursement
- Mileage reimbursement
- 403(B) supported by employee contribution
- After school and summer program enrollment available at the following rate: first child- no charge, second child- 50% of regular program fees

*Complete Benefit Summary available upon request

Summer Program Coordinator: Full-time, year-round position, non-exempt, up to \$21 per hour
40 hours per week, Monday through Friday
Reports to summer program director

How to apply: Apply online at wisconsinyouthcompany.org or send a cover letter and resume to hiringcommittee@wisconsinyouthcompany.org. Application deadline is Wednesday, May 25. Applications will be reviewed as submitted.

Equal Employment Opportunity and Affirmative Action Employee