



JOB ANNOUNCEMENT
WISCONSIN YOUTH COMPANY
Community Engagement and Outreach Manager (Hybrid)

Wisconsin Youth Company (WYC) has an opening for a community engagement and outreach manager in Madison, WI. We are looking for an individual to join our communications/development team who is detail-oriented, enjoys building relationships and fosters community connections.

Why Work for Wisconsin Youth Company?

- Wisconsin Youth Company values its staff. We provide competitive pay, a variety of benefits, and know the importance of work-life balance.
- We offer a dynamic environment and culture that is safe, friendly, inclusive, and collaborative.
- The community engagement and outreach manager is the perfect full-time job that offers a mix of work-from-home and in-person opportunities.

Position Summary: This position, under the supervision of the development and outreach director and in collaboration with the digital marketing manager, supports brand awareness and fundraising objectives for Wisconsin Youth Company. This role combines development tasks such as donor cultivation and grant writing with email communications, community outreach, and working with organization partners.

Schedule & Rate of Pay: Year-round full-time position, up to \$57,000/year, non-exempt Standard business hours Monday-Friday, hybrid position between home and our co-working space in Madison. Exact schedule will be determined upon hire.

Qualifications:

- At least 3 years related work experience
- Excellent verbal, written, and interpersonal communication skills
- Proficiency with Microsoft Office 365 and Canva
- CRM database experience is preferred
- Bachelor's degree preferred, with coursework in communications, development, marketing or related field preferred

Employment Benefits: We offer a comprehensive benefit package for full-time employees including, but not limited to:

- Generous vacation, sick/personal leave, and holidays
- Health, vision, and dental insurance
- Fitness membership reimbursement
- Mileage stipend
- Madison Metro bus pass
- Student loan pay-down and college save-up plans
- Company paid life insurance & disability
- 403(B) plan with employer match
- School age childcare benefit- send your child to Wisconsin Youth Company programs free of charge!

How to apply: Apply online at wisconsinyouthcompany.org/staff/work-with-us/ or email your resume to hiringcommittee@wisconsinyouthcompany.org. Application deadline is June 26, 2026.

Equal Employment Opportunity and Affirmative Action Employer