



**COMMUNITY AFTER SCHOOL SITE SUPERVISOR
(Lead Teacher)
Leopold Elementary Community School
WISCONSIN YOUTH COMPANY**

Why work for Wisconsin Youth Company?

- Wisconsin Youth Company values its staff. We provide competitive pay, a variety of benefits, and know the importance of work-life balance.
- We offer a dynamic environment and culture that is safe, friendly, inclusive and collaborative.
- The site supervisor position is the perfect full-time job that offers a mix of work-from-home and in-person opportunities.

Apply online today at wisconsinyouthcompany.org/staff/work-with-us/ or send cover letter and resume to hiringcommittee@wisconsinyouthcompany.org.

Employment Benefits Include but are not Limited to:

- Sick/personal leave
- 10 paid holidays each school year
- 6 additional paid non-school days
- Health insurance
- Dental and vision insurance
- Retirement plan with employer contribution
- Madison Metro bus pass
- Student loan paydown and college save up plans
- Fitness membership reimbursement
- Childcare benefit: Enrollment in After School programs at a discounted rate, first child is no charge
- Paid training, professional development, and certifications. Opportunities for growth.
- Short- and long-term disability insurance; life insurance
- Mileage reimbursement

Hours & Pay:

This is a school year position with the option to join our summer team

Up to \$23 per hour, pay is based on education and experience

40 hours per week, Monday through Friday

Program Hours: Monday 1:10 – 5:45 Tuesday – Friday 2:30 – 5:45

Position includes additional paid planning time built into 40 hour/week schedule

Position Summary: The community site supervisor is responsible for the daily operations of their assigned after school program located within an MMSD community school. Responsibilities include lesson planning for children in grades K-5, managing a staff team, building positive relationships with school personnel and families, purchasing program materials, managing a monthly budget, and ensuring program quality standards are met. In addition to managing the site, the community supervisor will be expected to participate in school events and work closely with school staff and WYC administrators to ensure the needs of children and families are met.

The Ideal Candidate:

- Must be 21 years of age
- Has completed college-level (or equivalent) courses in Education (early childhood, elementary, or related)
- Should feel confident managing a large group of children
- Is organized and has leadership abilities
- Has experience with DCF state licensing
- Values relationships and has strong written and verbal communication skills
- Has experience in community building and fostering strong community connections
- Fluency in both English and Spanish strongly preferred
- Has experience working with diverse groups of people

Location:

We are currently hiring at Leopold Elementary Community School in the Madison Metropolitan School District. After School takes place in the school building. Administrative work outside of program hours can take place from home or Wisconsin Youth Company's co-working office in Madison.

Equal Employment Opportunity and Affirmative Action Employer