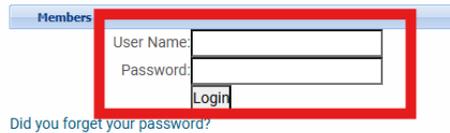
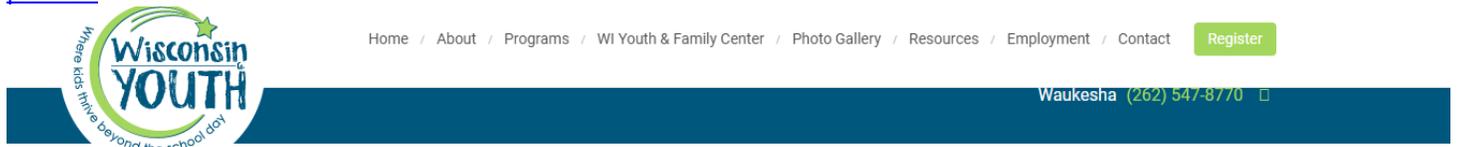


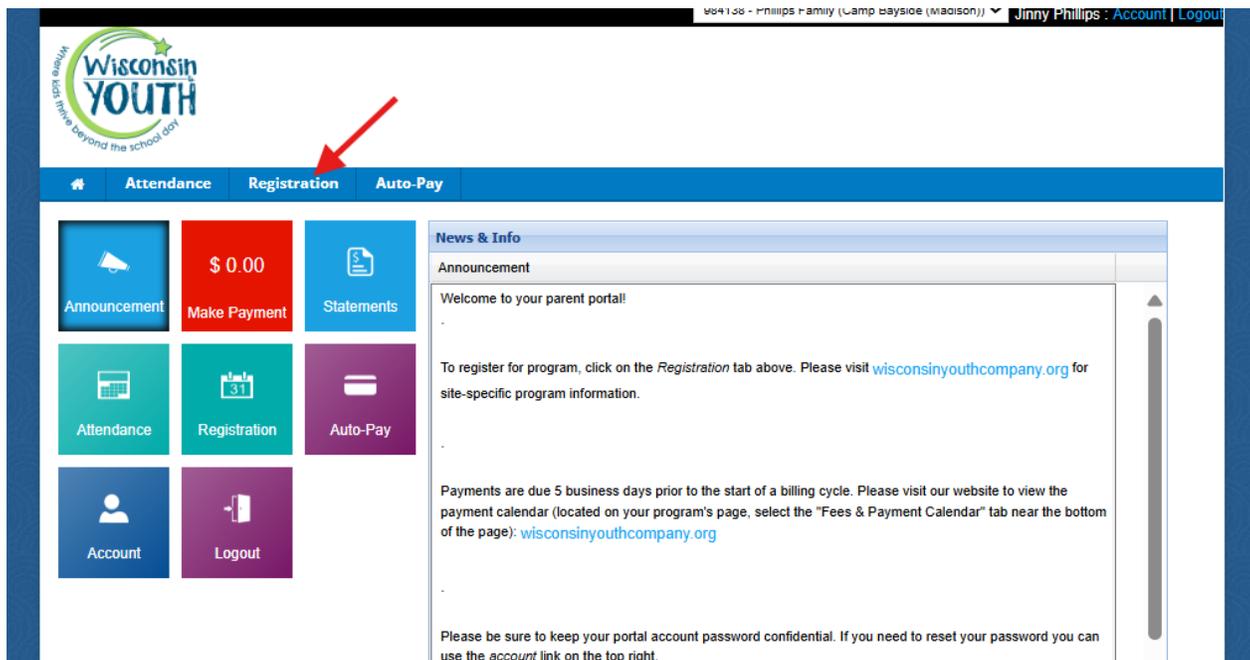
ADDING A CHILD TO YOUR PARENT PORTAL

You will need to email the administrative office (info@wisconsinyouthcompany.org) and ask for your parent portal to be reset.

Once you receive confirmation that your account has been reset, long into your [parent portal](#)



Click "Registration" (You are not registering, but you do need to click the link in order to add your additional child(ren))



Click "ok"

Messages/Warnings ✕

 Welcome Back!

-

We're excited to have you back in program! To ensure the safety of your child(ren) during program hours, it is vital to update your information.

-

On the information summary page, please click on the names in blue to update:

-

- Child's health information
- Child grade as of Fall 2025
- T-shirt size (summer only)
- Swim Level (summer only) ([click here for swim level definitions](#))
- Parent/Guardian's contact info
- Emergency Contact / Authorized Pickup contact info

-

When finished, scroll to the very bottom of the information summary page and select **"Confirm Information is Correct"**. You can then register for programs by selecting the registration tab at the top of the page.

-

Once you have completed this information update, for any further information updates please email our offices:

DANE::info@wisconsinyouthcompany.org
WAUKESHA::waukesha@wisconsinyouthcompany.org
If you are adding a new child through your parent portal, please email our office with up-to-date immunizations.--(not needed for Middle School U)

-<<PLEASE NOTE: Changes made here do not take effect until Summer or Fall programming. If you need to update information for current programming, you must email our offices listed above.>>

Thank you!



Click "Add New Student"

Confirm Information

Information Summary

Welcome Back!

-

We're excited to have you back in program! To ensure the safety of your child(ren) during program hours, it is vital to update your information.

-

On the information summary page, please click on the names in blue to update:

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- Child's health information
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DANE::info@wisconsinyouthcompany.org
WAUKESHA::waukesha@wisconsinyouthcompany.org

If you are adding a new child through your parent portal, please email our office with up-to-date immunizations.--(not needed for Middle School U)

-<<PLEASE NOTE: Changes made here do not take effect until Summer or Fall programming. If you need to update information for current programming, you must email our offices listed above.>>

Thank you!

[Add New Student](#)

Phillips, Erica Phillips, Gabriella



Fill in all blank boxes



Confirm Information

Information Summary

Student: Erica ▼

First Name:

Middle Name:

Last Name:

Gender: Male ▼

Birthday:

Address 1:

Address 2:

City:

State: Please Select A State ▼

Zip:

Home Phone:

Grade: Select a Grade ▼

School Attending: Wisconsin Youth Company ▼

Other:

Resides With: N/A

Name of Physician:

Name and Address of Medical Facility:

Phone Number of Medical Facility:

Telephone Authorization Code:

Other Information

Do you provide consent for the child photograph to be released? Yes No N/A

State statues require any child under the age of 8 years old and under 80 lbs. be transported in a booster seat while in any vehicle with seat belts. My child weighs less than 80 lbs? Yes No N/A

Insect Repellent: Center will provide Cutter All Family Pump Spray, 7% Deet. I authorize Center to apply insect repellent to my child? I authorize I do not authorize I will provide N/A

Sunscreen: I authorize my child to self-apply sunscreen to the extent possible, and for Center staff to provide assistance to my child in applying sunscreen as necessary to ensure adequate coverage? I authorize I do not authorize I will provide N/A

Child swim level: Not Answered

Any swim concerns:

Program T-Shirt Size (MSU only offers adult size): Not Applicable

Request Extra T-Shirt?: Yes No N/A

Yes No N/A

Is child allergic to Food/Milk?

Yes No N/A

Child has gastrointestinal or feeding concerns, including special diet or supplements?

Is child allergic to any Medications?

Yes No N/A

Does child have any Environmental allergies?

Yes No N/A

Does child have any Other allergies?

Child will have an epi-pen at site? Yes No N/A

Yes No N/A

Does child have asthma?

Will child have an inhaler at site? Yes No N/A

Yes No N/A

Does child have cerebral palsy/motor disorder?

Yes No N/A

Does child have Diabetes?

Yes No N/A Date:

Does child have Epilepsy/Seizures?

Has child had chickenpox? Yes No N/A - Date: mm/dd/yyyy

Yes No N/A

Does child have ADD/ADHD?

Does child have an Autism Spectrum diagnosis?

Yes No N/A

Behavioral or mental health considerations?

Yes No N/A

Does child have cognitive/learning development considerations?

Yes No N/A

Child has other conditions that may require special care?

No Yes Not Answered

Does your child have an IEP or accomodation plan during the school day?

No Yes Not Answered

Medications (prescribed and over-the-counter) your child takes regularly between program times. Please list the name of medication and the time of day to be administered

No Yes Not Answered

Child has medications kept on site?

No Yes Not Answered

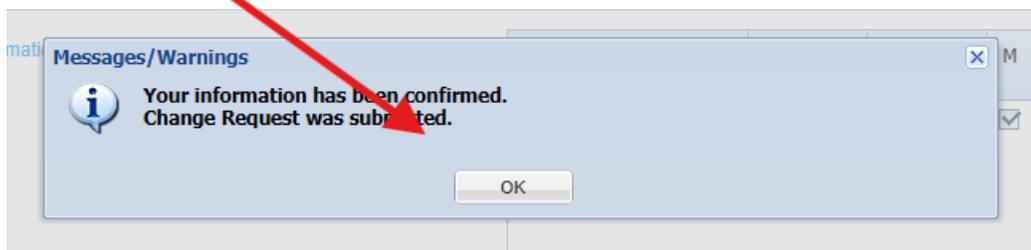
I feel my child can participate in program activities without restrictions (if no, my child can participate with the following restrictions or accomodations):

If you have indicated that your child has one or more of the medical conditions listed above, you must complete the questions below:

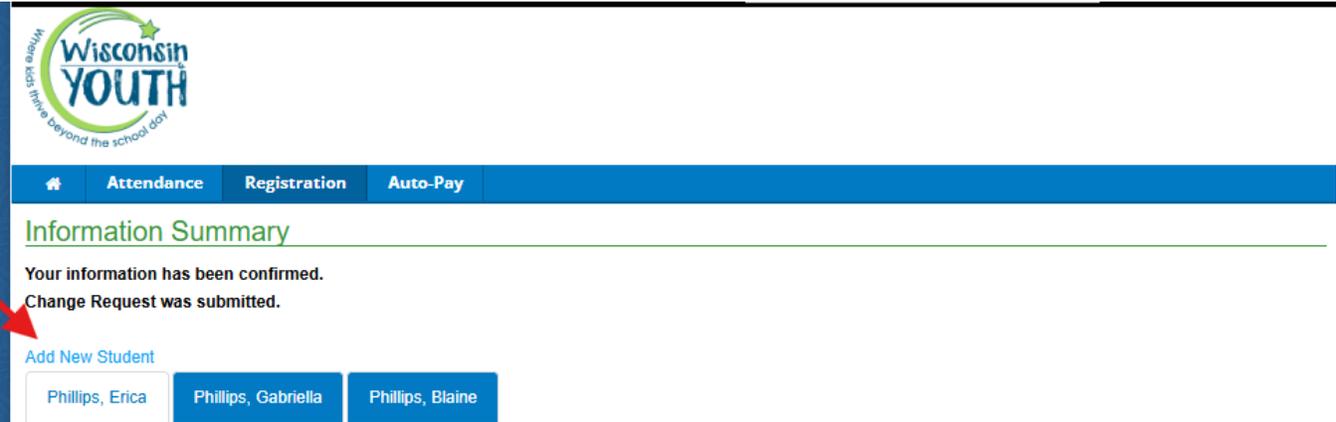
Signs or symptoms to watch for (Please type N/A if none) :

Specify triggers that may cause problems and steps the staff should follow in response (Please type N/A if none)

Click "ok"



If you have additional children to add, click "Add New Student"



The screenshot shows the Wisconsin Youth portal interface. At the top left is the logo for Wisconsin Youth, with the tagline "Where kids thrive beyond the school day". Below the logo is a navigation bar with tabs for "Attendance", "Registration", and "Auto-Pay". The main content area is titled "Information Summary" and contains the text: "Your information has been confirmed." and "Change Request was submitted." Below this text is a blue button labeled "Add New Student", which is pointed to by a red arrow. Underneath the "Add New Student" button are three buttons representing existing students: "Phillips, Erica", "Phillips, Gabriella", and "Phillips, Blaine".

If you do not have additional children to add, you are finished. You are able to look in your portal, and your new child(ren) will appear.