



EMPLOYEE BENEFIT AUTHORIZATION

Date

Program Year

Summer Camps

Child care benefits are effective from the first date of employment, dependent on space availability. Scheduled work days determine subsidized enrollment eligibility. Each child must have completed registration forms on file in the administrative office and be confirmed prior to attending any program. Enrollment is on a first-come, first-served basis. The staff person must be the legal guardian of the child being registered. Any exception must be approved by the executive director. Staff are required to pay their share of fees by the due dates printed on the payment coupons. Delinquent payments may result in the child's removal from a program. Authorization remains in effect through the entire program term unless employee's schedule changes or terminates. Benefits cease on employee's last work day.

Employee Name: _____ Work Site: _____

Scheduled work days: M T W R F Scheduled work hours: _____

Camp Weeks Scheduled: 1 2 3 4 5 6 7 8 9 10

First child enrolled in day camp is eligible for 100% of enrollment fees. First child enrolled in Wander, MSU or Immersion is eligible for 50% of enrollment fees. All program eligibility follows the employees work day schedule.

1st Child Name Program Site

Eligible Enrollment Schedule: M T W R F Effective Date: _____

Camp Weeks Scheduled: 1 2 3 4 5 6 7 8 9 10

Second child enrolled in day camp is eligible for 50% of enrollment fees. Second child enrolled at Wander, MSU or Immersion is eligible for 25% of enrollment fees. All program eligibility follows the employees work day schedule.

2nd Child Name Program Site

Eligible Enrollment Schedule: M T W R F Effective Date: _____

Camp Weeks Scheduled: 1 2 3 4 5 6 7 8 9 10

Employee Signature _____ Date _____

Authorized Signature _____ Date _____